

Professional Learning Plan Form

First Name: **SAMPLE - INSTRUCTIONAL COACH**
 Last Name: _____

Grade/Subject: **PK-6**
 School Name: _____
 District Name: _____

Number of Credits: **2**
 Phone Number: _____

The purpose of the Professional Learning Plan Form
 is to help create structure for your summer work.
 For more guidance and/or to view examples, please visit the [Summer Course Center](#).

<u>YOUR PROFESSIONAL LEARNING PLAN:</u>		
Use the table below to organize your plan. Complete one line for each goal you write. Expand the table as needed, if you have additional goals. <i>(If your plan significantly changes, you must notify your professional development coordinator. This can include any guideline changes your district may impose on you to follow.)</i>		
<u>Specific Goal(s) for this course</u> <i>By the end of this course, I will . . .</i>	List the activities below that support each goal(s)	Evidence to demonstrate completion of activities
<i>ex: By the end of this course, I will develop new units of study in science that align with grade 3 state standards.</i>	<i>ex: Develop 3-4 science units that support instruction we provide in 3rd grade.</i>	<i>ex: completed science units with digital slides, presented on Google Slides</i>
<i>By the end of this course, I will</i> 1. read: <i>The 5 Practices in Practice: Successfully Orchestrating Mathematics in Your</i>	Summarize each of the 5 practices so that I can share key learning with teachers, PK - 6. Watch the accompanying video	Synthesized notes and list of ideas on how to add more current examples into my coaching

<i>Elementary Classroom</i> by Margaret Smith	clips.	
<i>By the end of this course, I will</i> 2. deep dive into Eureka Squared – the new math program being piloted across the district.	Analyze and evaluate Teachers Manuals, Student Books, Implementation Guides, Scope and Sequences, Assessments, Instructional Protocols, and Standards Alignments.	Synthesized notes and list of tips so that I can better support and answer questions as they arise.

COORDINATOR USE ONLY

- ☐ Log of hours completed and signed
☐ Adequate evidence

- ☐ Total hours _____ # credits _____
☐ Summary & Evaluation

On _____, this student produced a detailed log and evidence of satisfactory completion of either 50 hours (2 credits), 75 hours (3 credits), 100 hours (4 credits), 125 hours (5 credits) OR 150 hours (6 credits) of curriculum development for the coming instructional year.

Coordinator

Signature