



**DOMINICAN  
UNIVERSITY**  
of CALIFORNIA  
*School of Liberal Arts and Education*

**COACHING STUDENT ATHLETES SERIES**

**Developing a Code of Conduct Handbook**

**EDUO 9721 One Semester Credit/Unit**

**Instructor Tony Battilega**

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**Course description**

In this course methods will be presented to help you with educating and enforcing codes of conduct for your students/athletes. Class participants will develop a complete code of conduct handbook. This booklet will be one that you can have on display not only for the students/athletes but for their parents, community members and school administrators as well.

**Required Text: *Successful Coaching***-4th Edition by Rainer Martens, Human Kinetics; (February 17, 2012)

**Instructions:**

Read this Syllabus which includes Objectives, a Grading Rubric and all course assignments. You may want to print it.

Place ALL your completed assignments in one document. When you have completed all assignments, upload your single document to the DropBox for Completed Assignments.

**Course Objectives**

**By the end of this course the participant will have:**

1. Developed a complete code of conduct handbook that includes the following:
  - Statement of Philosophy
  - Rules & Consequences
  - A System for Appeals
2. Established methods to educate student/athletes about appropriate conduct
3. Created strategies for correcting student behavior

## Grading Rubric

Grading Criteria	Exemplary A+, A, A-	Acceptable B+, B, B-	Unacceptable
Assignment Requirements	All assignments are complete, accurate and easy to follow	Most assignments are complete, accurate and easy to follow	Assignments are incomplete, inaccurate or irrelevant, and/or difficult to follow
Content Depth	All assignments are thoughtful, insightful, reflective and relevant	Most assignments are thoughtful, insightful, reflective, and relevant	Assignments are incomplete, not thoughtful or irrelevant
Organization, Style and Mechanics	All assignments are organized, clear and free of writing errors	Most assignments are organized, clear and free of writing errors	Assignments show little organization and/or have significant writing errors

## Assignments

**1. READ and study CHAPTER 8 (pages 126-144) in the text and the following two web resources:**

[http://www.d120.org/athletics/code\\_of\\_conduct.aspx](http://www.d120.org/athletics/code_of_conduct.aspx)

<http://www.kentwoodps.org/athletics/hsathletics/athleticcodeofconduct/>

**1a. Respond to The Following:**

Think of yourself as a student, in school again, who has a cultural background orientation outside the mainstream. State the philosophy of conduct you would want your school to employ.

**1b.** Explain why you chose this (particular) conduct philosophy.

### **2. Student /Athlete Conduct Handbook**

Assignment #2 is the major requirement for this class, and you are to present it to your instructor in the form that you would proudly distribute it to your athletes, their parents, administrators, and your community. Use the above web resources as a guide (your handbook does not need to be as detailed as those contained in the web resources as it is for your program only and not for an entire school or district). Include (but don't limit yourself to) the following:

#### **Your philosophy statement from assignment #1**

**Rules & Consequences** – Develop flexible rules that can be enforced with logical consequences

**Establish a Workable Appeal System** - Establish democratic procedures intended to generate two-way communications between yourself and:

- Students
- Administration
- Parents

**3. Student Rights** - Describe how you would use the student/athlete's "Code of

Conduct” (page 136) as a supplement to your handbook.

4. **Educate** – Explain the methods you will use to educate your student/athletes about your conduct handbook and how it can have a positive lifetime effect upon them.

### **Instructions for coursework submission:**

Place ALL your completed assignments in one document. When you have completed all assignments, upload your single document to the Course Completed Coursework Drop Box.

You are allowed 9 months to complete the course. If you have questions about the course, you can reach your Instructor by email.

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For questions involving your registration or other non-course related questions, contact us at [support@dominicanCAonline.com](mailto:support@dominicanCAonline.com) or see <http://dominicancaonline.com/faq.htm> for more information.

#### **COACHING STUDENT ATHLETES SERIES 1 unit/credit each**

<u>EDUO 2720</u>	Dealing with the Problem of Athletic Drug use
<u>EDUO 9721</u>	Developing a Code of Conduct Handbook
<u>EDUO 9722</u>	Developing Successful Life Skills through Athletics
<u>EDUO 9723</u>	Discovering your Coaching Style
<u>EDUO 9724</u>	Effective Communications
<u>EDUO 9725</u>	Good Teams and Character go Hand in Hand
<u>EDUO 9726</u>	Keeping it in Perspective - Make Every Kid Count
<u>EDUO 9727</u>	Managing your Athletic Program
<u>EDUO 9728</u>	Proper Nutrition & Athletic Performance
<u>EDUO 9729</u>	Team Bonding
<u>EDUO 9730</u>	The Legal Liabilities of Teaching/Coaching
<u>EDUO 9731</u>	Training to Acquire Specific Skills
<u>EDUO 9732</u>	Welcoming Diversity into Your Program

#### **ATHLETIC COACHING SERIES 3 unit/credit each**

EDUO 9703	Coaching is More than Xs and Os
EDUO 9704	Athletics-A Positive Path Through the Journey of Life
EDUO 9706	Creating a Healthy Lifestyle
EDUO 9707	Look Before you Leap
EDUO 9705	Let's Look at this Another Way
EDUO 9781	Athletic Concussions – A Coach's Headache (*1 unit/credit course)